



## ALTON AMPHITHEATER VENDOR FORM

### VENDOR INFORMATION

Organization/Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Product Selling/Distributing: \_\_\_\_\_

Please check all events for which you would like to be considered for participation:

- |   |   |
|---|---|
| <input type="checkbox"/> Fireworks on the Mississippi | <input type="checkbox"/> Jazz & Wine Festival |
| <input type="checkbox"/> National Act Concerts        | <input type="checkbox"/> Summer Socials       |
| <input type="checkbox"/> Regional Sized Concerts      | <input type="checkbox"/> Food Truck Festival  |

Vendors wishing to participate in the Alton Expo should complete & submit the application specifically for that event.



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### EVENT INFORMATION

**No beverages are allowed to be sold. All beverages will be sold by the Alton Amphitheater Commission.**

If you are selling food items, you must obtain a temporary event food permit from the Madison County Health Department at 618-692-8954. If you already have an annual food permit, the fee will be waived. Annual permit holders will still need to contact the Madison County Health Department and complete the temporary event food application form.

**Vendors that fail to follow Commission direction and rules may be prohibited from participating at future events.**

**Food Vendor Fee: \$100 per event**

**Non-Food Vender Fee: \$50 per event**

All vendors will receive a 10' x 10' space. Limited power is available for vendors and will be allotted on a first come, first served basis. Vendors must provide their own extension cords, tables, and tents and must comply with all on-site instructions. While the grounds will have event security, it is your responsibility to secure all valuables.

Completed applications should be submitted to Parks & Recreation Director Lyndsey Younger at [lyounger@cityofaltonil.gov](mailto:lyounger@cityofaltonil.gov) or 2 Emma Kaus Lane, Alton, IL 62002. Vendors will be considered by the Amphitheater Commission in the order their applications are received.

Following notification of vendor approval, vendors must submit all payments, permits, and proof of insurance to Director of Parks & Recreation Lyndsey Younger, 2 Emma Kaus Lane, Alton, Illinois 62002, no later than 3 weeks prior to scheduled events. Any vendor who fails to submit payment and other necessary information will not be allowed to participate in the event. Checks should be made payable to **City of Alton – Amphitheater Commission**.

Questions should be directed to Director of Parks & Recreation Lyndsey Younger at [lyounger@cityofaltonil.gov](mailto:lyounger@cityofaltonil.gov) or (618) 463- 3580.

**All decisions of the Alton Amphitheater Commission are final.**